

Procedure for the Election of a New Member of the Steering Committee of the ACC
Approved by the Steering Committee on 24/May/2018

1. The election of one new member of the Steering Committee will take place during ICC18.
2. Based on the ACC's Constitution, those persons interested in participating as candidates to become members of the Steering Committee must register with the Secretary of the Association. Candidates must register *by Friday 8th June 2018*.
3. All registered candidates must satisfy the following requirements:
 - i. Computational Creativity must be an important part of the research work of the candidate.
 - ii. The candidate should have had participated in at least one of the activities organised by the ACC in the last three years. Those activities include: involvement in the organization of the ICC, contribution to some of the subcommittees created by the chair, or as a webmaster, or publicity officer, or any other role that the Steering Committee considers an activity that contributes to the development of the Association.
 - iii. The candidate must not have been a member of the Steering Committee in the eleven months previous to the election.
 - iv. Any other requirement that the Steering Committee considers relevant.
4. After the closing date for registration, the Secretary will announce the full list of candidates to the Steering Committee by email. From that moment onwards the candidates will be allowed to contact the members of the Steering Committee to explain their plans and ideas for the Association.
5. The election will take place during the annual meeting of the Steering Committee. Those members that cannot attend the meeting will send their votes to the Secretary by e-mail. The votes of those members attending the meeting will be secret.
6. Based on the ACC's Constitution, the election process for new members is as follows.
 - Each member of the Steering Committee can either vote for one candidate or refuse to support any candidate (abstention).
 - If there is only one candidate, he or she will be elected by simple majority vote of the committee, one vote per member. Thus, if the candidate receives more than 50% of the vote he or she is elected. In this way, the possible outcomes are accepted as a new member or rejected as a new member.
 - If there are two or more candidates, voting will be by a multi-candidate voting system that works as follows:
 - (i) A candidate receiving more than 50% of the vote is elected. If there is no such candidate, a run-off election will be held between the top two candidates, or between more than two in the case of a tie. All the votes sent by e-mail that support any of the final candidates will be considered during the run-off election. However,

if it is possible, the Secretary may receive by e-mail new votes from absent members of the Steering Committee during the run-off election.

(ii) In the second (runoff) round:

- if one candidate receives a greater number of votes than each of the other(s), then the candidate with the greater number of votes is elected.
- if all the candidates receive equal numbers of votes, then the Chair of the Steering Committee has an additional casting vote to select the preferred candidate.

In all cases, the following criteria must be considered by the members of the Steering Committee: the capacity and available time of the candidates to perform the tasks required and their commitment to the Association. Furthermore, the Steering Committee must try to keep a balance regarding gender, research interests and regional representation.

7. Exceptionally, if the elected candidate is not a voting member of the ACC, the SC will first elected her/him as a voting member and then as a SC member.

8. Any point not covered in this document will be decided by the Steering Committee.